

Commission Terms of Service & Conditions

Please review this information prior to commissioning me. Hiring my services indicates that you have read, understood, and agreed to all of my terms and conditions.

I agree to draw

- Caricatures
- OCs (original characters)
- Animals and pets (cats, dogs, etc.)
- NSFW Content

I will not draw

- NSFW content that is incestuous, involving minors, and/or nonconsensual
- Violence, hate art, or grotesque gore

If you are unsure about whether your commission meets these conditions or have questions about anything not mentioned, please don't hesitate to ask me.

General Information

- All commissions are **digital files**. (File Type: PNG, Resolution: 300 dpi, Standard size 8x10" but can be altered). **No physical copies will be provided** but you are welcome to print as many copies as you wish on your own.
- All commissions are made in my art style. I will not replicate another artist's style for profit. Realistic portraits available, but at a significant additional charge.
- Payment must be provided in full prior to me working on your commission. I will not start a project until I have received the full charge. *Please do not send me payment until I have agreed to take on your commission.*
- Communication via email is preferred, but can be done via text or social media DMs. Once payment has been submitted, you can expect progress updates from me and reserve the right to ask about your commission's status at any time. The final piece will be sent to you via email to ensure you receive the image at high quality.
- The estimated time for me to complete your commission is 1-2 weeks for the initial sketch and 2-4 weeks for the final piece. Any delays will be communicated with you as soon as possible. If you want your commission to have priority or need to set a deadline, you may do so at an additional charge.
- Please download and save the file I give you on your own PC. I do not guarantee that the file will still be saved on my PC after I have sent it to you.

- Commissions are for your personal use only. If you would like to order a commission that is for commercial use then expect an additional charge to the original price. Be sure to ask about this upfront.
- **References:** Please provide at least two full-color images (photos and/or drawings) of each character/subject. Text descriptions can supplement the pictures, and actually help me draw each character better by providing me with information outside of the images.
- Refunds only available if I have not started your commission. A refund of 50% is available if I have only gotten to the sketching stage. No refunds available from once I have started line-work to after your commission is completed. If you cancel an order, you will still receive the partially completed commission unless you request otherwise.
- Modifications can be made even after the final piece has been sent, within reason. Changes can be made to colors, minor details, and character expressions to some degree. Depending on the commission style, changes cannot be made to character poses or expressions without additional charges. Please be sure to note these types of changes when you are sent the sketch draft.
- I have the right to refuse your commission request if it does not comply with one or more restrictions.

Permissions & Copyright

As an artist I retain every right of my artwork, which means I may:

- Upload the image to any of my networks, gallery, and portfolio.
- Use the image to promote me or in artbooks.
- Record videos (speed-paintings) and upload them.

In all cases, you will keep the credits as the owner of the character and a link to your preferred website(s). I will also mention the artist who created the design / character if you have not created it.

As a commissioner you may:

- Repost the image to any of your social networks while giving me credit, preferably with links to my social media and/or contact information.
- Use the image for any type of merchandising for your personal use. *Never to sell.*
- Use the image to decorate your profiles (Facebook, Twitter, Tumblr, etc.) or as avatars, banners, wallpapers, etc.

You are not allowed to:

- Modify, edit, copy or trace my artwork without my permission.
- Remove my signature.
- Use the image commercially.
- Claim my artwork as yours or say that you made it.

Please let me know if you want your commission to be private (not posted anywhere online). You will be charged an additional 50% of the original price. The reason for this is that I will not be able to use your commission to demonstrate my work to potential clients. If you want to make your commission public later then you may send me a message, but the extra charge will not be refunded.

Process

1. Review my Terms of Service & Conditions prior to reaching out.
2. Contact me via brittanyborgese@gmail.com if you're interested in my services. By just reaching out, you will not be required to commission me either at that time or at all. Describe what you would like in as much detail as possible and provide at least two full-color images (photos and/or drawings) of each character/subject. Text descriptions can supplement the pictures, and actually help me draw each character better by providing me with information outside of the images.
3. If I accept your commission, I will let you know and confirm the price with you. Only when you agree will I send you an invoice via PayPal (unless you prefer to send cash/check.)
4. Once I receive your payment in full, I will start working on your commission. It takes an estimated 1-2 weeks for to send you the initial sketch and 2-4 weeks for the final piece. If you want your commission to have priority or need to set a deadline, you may do so at an additional charge.
5. Once your commission is completed, I will send you the file via email and, with permission, post it online. All commissions are digital files; No physical copies will be provided.

Prices (one character)

- Avatar — \$10 rendered (1:1 dimensions; available as one character only)
- Bust — \$16 sketch / \$20 line art / \$30 flats / \$40 rendered
- Half-body — \$20 sketch / \$30 line art / \$40 flats / \$50 rendered
- Full-body — \$30 sketch / \$40 line art / \$50 flats / \$60 rendered
- Each additional character adds 50%. Each additional pet add 25%.
- Backgrounds starting at \$10 and increase with complexity. No charge for plain colors.

Thank you for your interest in commissioning me!
Please direct all questions and concerns to brittanyborgese@gmail.com.